



## LEEA Assessments Information For Members and Students

#### **LEEA Assessments**

For 2019 onwards, LEEA will be holding a single Global Assessment Day combined with other options for taking an Assessment throughout the year. The benefit of this change is that students can book their Assessment closer to their period of study than before.

The information provided in this document is intended to give LEEA Members and students information about the new ways to arrange a LEEA Assessment, along with other useful facts to help make the assessment process easier for all.

#### Who Can Sit A LEEA Assessment?

An employee of a member company or a member of the Individual Trainee Scheme (ITS) who has already enrolled on a LEEA training course (either instructor-led classroom training or online eLearning)

Any student enrolled on an online course must have started the course in order to sit the assessment. Although we do not insist the course is completed before sitting the assessment it would be highly advantageous as the assessment tests are closely aligned to the course material. LEEA will check that a student has started the course before processing any assessment application.

Or...

An employee of a member company or ITS participant who wishes to re-sit an assessment for which they did not reach the pass mark on a previous attempt

### What Format Is The Assessment?

### **LEEA Foundation**

100 questions with multiple choice answers, recorded on a separate answer sheet

### Lifting Equipment General – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet

### Lifting Machines Manual – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet

### Lifting Machines Power – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet

### Overhead Travelling Cranes – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet

### Runways and Crane Structures – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet



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Offshore Containers – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet

Mobile Cranes – Advanced Programme

Mix of questions with multiple choice answers, combined with short and long written answer questions, all in one booklet plus an additional practical assessment of the thorough examination of a mobile crane

### What Is The Pass Mark For A LEEA Assessment?

Foundation - 75%

All other Advanced Programmes (except Mobile Cranes Examination) – 60%

Mobile Cranes Examination Advanced programme – 65% theory and 75% practical assessment

All LEEA Assessments are split into modules, with each module covering a key section of the course syllabus. To achieve a "pass" at any Assessment, the candidate must score an overall percentage of correct answers as detailed for each Assessment above. However, as well as achieving the overall percentage mark required, candidates must achieve 40% of the available marks in each module. For example, if a module has 10 marks available the student must get a minimum of 4 marks in that module.

### **How Long Does a LEEA Assessment Last?**

LEEA Foundation – one hour and 15 minutes

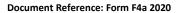
All Advanced Programme written papers – two hours and 15 minutes

### **How to Book Your LEEA Assessment**

We are offering a single Global Assessment date – in April – with the addition of a variety of alternative methods that are accessible throughout the year.

### **Routes to Assessment**

- 1. Register for the Global Assessment day (details on date and venues follows this section)
- Contact your Company's LEEA Member Engagement Services team member to arrange the
  required Assessment(s) at a future audit or other visit (this should be done through your
  company's LEEA Contact). We require the appropriate booking form and their confirmation
  including the date of the assessment.
- 3. Contact LEEA at <a href="mailto:assessments@leeaint.com">assessment at our Huntingdon Training Centre</a>.
- 4. Contact LEEA at <a href="mailto:assessments@leeaint.com">assessment and an approved LEEA Assessment Centre</a> in your region, or to arrange the approval and booking of a new Assessment Centre in your region.





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## **Global Assessment Day**

The table below details all venues included in the Global Assessment Day for 2020:

Assessment Date Wednesday 15 <sup>th</sup> April 2020					
Clos	ing date for all entrance	e forms is Friday 13 <sup>th</sup> March 20	)20		
UK Venues		Overseas Venues			
(Venue 1)	HUNTINGDON	(Venue 5)			
LEEA		Petrolift	CAIRO, EGYPT		
3 Osprey Court		Badr Industrial City			
Kingfisher Way		Plot 196, 148			
Hinchingbrooke Business Park		Badr City			
Huntingdon		Cairo, 11826			
PE29 6FN		Egypt			
(LEEA Invigilator)		(LEEA Invigilator)			
		(Venue 6)			
(Venue 2)  DoubleTree by Hilton  Hotel Sheffield Park	SHEFFIELD	Abu Dhabi Quality and Conformity Council Head Quarter	UAE		
Chesterfield Road South		Intersection of Falah street with Najda street			
Sheffield		Banyans Tower			
S8 8BW		5 <sup>th</sup> Floor			
(LEEA Invigilator)		Roya Meeting Room			
(Venue 3)		(Venue 7)			
EnerMech Ltd	ABERDEEN	Diss (Doha Industrial Safety Services)	QATAR		
EnerMech House,		Villa No. 8, St No 44			
Howes Road		Ahmed Bin Zoudin			
Aberdeen		Al Hilal, Doha			
AB16 7AG		Qatar			
(LEEA Invigilator)		(LEEA Invigilator)			



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		(Venue 8)	
(Venue 4)		Safety Technical Services Ltd	
City of Glasgow College		Safety House	
City Campus	GLASGOW	Al Safat Street	OMAN
21 Thistle Street	02.00011	Ghubra	C.III.
Glasgow		Muscat	
G5 9XB		Oman	
		(LEEA Invigilator)	

### What Does a LEEA Assessment Cost?

For online eLearning courses, students are entitled to their first attempt at the corresponding Assessment at no additional cost – it is included within the enrolment fee for the course.

In the case of classroom, or ILT training courses, the initial Assessment is included in the course fees and the Assessment takes place on the last day of the course.

For re-sits of Assessments, where students did not achieve the required "pass" mark on the first attempt the cost is:

Employees of LEEA Member Companies: £90 (incl. VAT) £75 (excl. VAT)

Individual Trainees: £120 (All incl. VAT to comply with UK law)

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